

First Week of School Information "2017/2018"

Paper Work: If you have not done so yet, please remember that all paperwork needs to be completed and returned to me by Friday, **September 8th**.

September Mission Project: We will be decorating and filling mini suitcases to add to the "College Care Boxes" the youth group from Montrose Zion are putting together. Please fill your suitcase with small packs of gum, granola bar etc.. and return them to the preschool in by September 29th.

Tuition Checks: Tuition is due the first of every month (or the first day you return to school after a holiday). We deposit tuition checks when ALL checks are turned in so by getting them on time means we can deposit them in a timely manner. We also have direct withdrawal available, which worked well for so many families last year.

Extra Clothes: Please send your child with an extra set of clothes clearly marked with their name in a Ziploc bag. In case of any accidents, spilled juice, or excessive "water play", we will change their clothes so your child will have a more comfortable morning.

Morning Drop-Off: You may bring your child to the classroom as early as **8:53 am**. Our teachers meet at 8:30 am to prepare for their daily lesson and pray for our families, the school, our children and special requests. Please be patient with us, if we run over a bit, we're on God's time! **PLEASE** have your child use the restroom and wash their hands **BEFORE** entering the classroom. There are main restrooms located by the coatroom. Thank You!

Church Website: Each month I write a preschool newsletter and post a monthly Snack & Activity Calendar on our Church Website. You will be getting an e-mail from me to let you know that the current newsletter is ready to view. Please print this information at home so everyone is alert to what is happening in the Preschool. Let me know if you are unable to do this and we will make a few "Hard" copies available. **The church website is:** www.mzumc.org Please click under the "Grow" section then click the Preschool option.

Snack Time: Our snack menu is posted on the Parent Information Wall in the hallway as well as on our website. We try to follow the daily menu but changes may arise. Fruits and vegetables will always be available along with special packaged items, which contain no peanut products & tree nuts. A list of suggested birthday treats will be provided to all parents at our Parent Night. Also please remember that no outside food is to be brought into the classroom due to children with special food allergies. Therefore all breakfast food should be eaten at home before entering the building.

Classroom Phone: There is a phone installed in the preschool classroom so parents can get a hold of me during preschool hours in case of an **emergency** or to let me know if your child will be missing school. We appreciate calling in your child's absence by 9:00 am so we can pray for them. Call (330) 665-9817 ext **212** and you can talk to me directly. This extension will not allow for messages so always use ext. 205 (the church preschool line) to leave any messages. I will always go back to my office after school is over to check messages.

Parent Information Night: Thursday, September 14th at 6:30 pm will be our Parent Information Night. This is a wonderful time to meet our new families, sign-up for school activities and get all your questions answered. It is really **IMPORTANT** that everyone attend. If you are in need of childcare for this evening, please sign-up at the main table so we can plan accordingly.

Just a reminder: All important school information and our tuition basket are conveniently located on the main table outside of the Pre-K class. If you are early to pick-up your child from school, you may use the Cry Room located off the choir hallway with your younger child. I have placed some toys in there but ask that no food (cereal, juice cups, etc.) be consumed while you are waiting for your preschooler. Thanks for your help with this.

Lunch Bunch Information: Lunch Bunch will once again be starting up the week of September 18th after our Parent Back- To- School Night. All your important information will be distributed then.